



November 2025 Board Meeting Minutes

Thursday 27th November 2025 1pm
Big Penny Social, 1 Priestley Way, London E17 6AL

Please note that some board discussion topics are confidential and not included within this summary.

Attendance

Present

Jonny Garrett (Chair), Michael Clarke, Myles Pinfold, Phil Mellows, Rachel Auty, Robyn Black, Mike Hampshire (Secretary).

Apologies

Charlotte Turner, Christian Gott, Rose Davies.

Declarations of Interest

Robyn Black (Fleet Street)

Previous Minutes

Previous meeting minutes were approved.

Actions from Previous Meeting

Previous meeting actions were discussed and updated accordingly.

Sharing DSN Academic Work

Phil said he had received approval from the DSN board to be able to share academic work with Guild members. He is working on a draft that will go in one of the Guild newsletters to members.

Board

Charity Partner

The board agreed to investigate how the Guild could work with a charity partner, beyond just the awards event.

The Drinks Trust

The board agreed to go ahead with a proposal from the Drinks Trust to provide ten free spaces to Guild members on their wellbeing course.

Guild Ambassadors

The board agreed to investigate a new ambassador role where members can champion the Guild and organise events in different regions.

Finance

Report

Mike H presented an update. No questions or comments raised.

Awards

The tender process is currently running for the organisation of the 2026 awards.

Events and Marketing

Beer Writers Award Winner Panel

The board agreed for this event to proceed in January.

Future Training

The board agreed to investigate suggested training for 2026, which includes:

- Re-run video content training with Jonny
- Social Media with Kimberley
- How to use Canva
- LinkedIn

Membership

Due to apologies for absence, no reports were provided on either the mentorship programme or diversity grant.

Industry Partners Report

Report generated on 18th November 2025.

All members are fully paid up, and each have been contacted with a request to review their listings on our web directory.

Mount Saint Bernard Trappist Brewery have expressed interest, and details have been supplied to them.

Individual Member Report

Report generated on 18th November 2025.

Total members – 266 (51 complimentary memberships)

New and returning members since last report (24th September 2025) – 1

Lapsed since last report (24th September 2025) - 5

Overdue renewals – 2

Secretary Report

The purpose of this report is to advise the Board on what activities the Secretary is performing and how long the activities take. Categories may change.

The below is for the period 24-09-2025 to 17-11-2025.

Activity Category	Time	Notes
Event	0h	
Event Admin	4h 37m	Awards, Press Release Training
Finance	4h 20m	
General Admin	6h 57m	
Marketing	28m	
Meetings	4h 11m	Chair, Board, Awards, Drinks Trust
Meeting Admin	4h 32m	Chair, Board
Membership Admin	4h 14m	
Newsletters	17h 29m	
Project	5m	Mentorship
Website	4h 4m	Google Retirement, Video on Demand

Total time spent – 50h 31m

Next Meeting

The next meeting is due to take place in January.